



Parents Organization Executive Committee

Regular Meeting Minutes August 12, 2010

President	Kendra Gould	Present
Vice-President	Elena Mares	Present
Secretary	Kathleen Shea	Present
Treasurer	Mike Buckley	Present
Bookkeeper	Louise Wild	Present

Parents Organization Members Present: Sarah Sperber, Rhonda Lewis, Janice Glyman-Bue, Haeran Heck, Nancy Pfau, Jenn and Keith Roberge, Wonsook and Chris Sprague, Toni Bobadilla, Diana Storino, Yolanda Britt, Geoff and Luma Simms, Deborah Phillips (Smith), Cecilia Mendoza-Strayer, Judi Todd, Sandy Gallo, Stephanie Turner, Eileen Ellefson, Holly Anderson, Joy Hodesh, Kathy Nydam

Call to Order: 7:02 PM

Welcome:

Headmaster Williams was introduced and welcomed parents, thanking the Parent Organization for the many tasks we are involved with and the role we play in the GPA Community.

Introduction of Executive Board.

Kendra read from the Glendale Preparatory Academy By-Laws, Article II, Purpose of Parent Organization. GPA Newsletter and PO "Email Blasts," will be sent together on Fridays with information for following week. If Committee Chairs have an upcoming event or something that should be added to the eBlast, it needs to be submitted to Kendra by Wednesday evening prior. Student enrollment this year is 315.

Treasurer's Report: Mike Buckley reported that we currently have \$11,421 in account, including gross of \$5000 from Bookstore event. This includes the presale monies for Yearbook which will be deducted equally at the time of ordering.

New Business

Restaurant Night: Each month we will have different GP families host the restaurant night. They will attend from 6:00 - 9:00pm, welcoming GP families and also conducting some kind of fun school spirit ideas such as: Raffles, Tip Jars by Grade, girls vs boys, favorite subject or teacher, Selling of booster item for the night or tickets for wearing school spirit with the most tickets winning a cookie party for the grade, etc. A sign up sheet was passed around. First Restaurant Night for this year will be Thursday, August 19th at Oggi's (67th Ave and the 101 - SE Corner). 20% of proceeds from GPA attendees will go to GPA PO, We will be selling the 32oz refillable Griffin Cups for \$2 and Oggi's will fill for \$1 all evening. Raffle tickets and drawings throughout event. Our host family for the evening is The Simms family. We need a host family for September 14 - at the Barro's in Anthem.

Classroom Set-up: Immediate need for volunteers to assist with morning classroom set-up on Monday and Thursday mornings. Time period is 7:45 - 8:05 AM and this is a 4 week commitment - each month rotating.

Griffin Greet: Took place after the half-day of classes on Thursday, August 5th. The PO served 194 students, 24 faculty members, 10 volunteers - Sub Sandwiches, Chips, Soda/Water and Popsicles. Thank you to everyone who assisted.

Curriculum Night: Friday, August 27th at 7:00 PM. Attendees will travel through their student's daily schedule, in 15 minute "mini" classes. "Finger food" donations (Cookies, Brownies, Chips, Pretzels) are needed, sign up sheet was passed around. Curriculum Night will be held in the Narthex, with tables for Curriculum, Parent's Organization, Uniforms and Athletics. If you help with this evening, you will be able to attend your student's classes - we will shut the tables down during this time.

Reimbursement and Deposit Procedures: Each Committee has a proposed budget amount, please refer to this amount when making your purchases. New reimbursement forms and deposit envelopes are available in the PO box in the Main Office. If you have questions with these please contact either Kendra, Elena or Mike and we will be happy to assist you.

Chairs are needed for the following Committees:

Hospitality - Coordinates set-up, refreshment donations, serving, and clean-up for Concerts, Curriculum Night, New Parent Open House

Social Committee - Coordinates four family socials throughout year, including Griffin Greet and Griffin Goodbye.

8th Grade Promotion - Position cannot be held by 8th Grade Parent, a 7th Grade parent is preferred. Responsible for organizing the annual 8th Grade Promotion Dinner and the All School Award and Promotion Ceremony.

Teacher Birthdays - Responsible for coordinating provision of a small cake, gift card and birthday card for each GPA staff member throughout entire calendar year. Kendra has already distributed the survey form for the teachers favorite things - to purchase gift card from.

Sports Awards Ceremonies - This committee is responsible for coordinating Sports Ceremonies held at the end of each season. Dates for this year are 11/19/10 (Fall); 3/4/11 (Winter); and 5/20/11 (Spring). This Chair will work with Mr. Rickey for the event.

Committee Reports:

Volunteer Committee: Sandy Gallo our Committee Chair. Volunteer Survey Forms were distributed in the Welcome Packets and are available at the PO box in the Main Office. We still need a number of volunteers for committees that are in process as well as upcoming events. Please take a few moments and fill out this form and return to the PO Box under "Vol. Coord".

Lunch Committee: Joy Hodesh is our Committee Chair this year and is looking for volunteers to assist on Monday, Tuesday, Thursday and Friday with hot lunch set-up and serving from 10:00 AM - 1:15 PM. Each day needs two volunteers and one back up. There will be a meeting, Friday, August 16 in the Narthex if you are interested in helping. We have added a new vendor this year - Jason's deli on Mondays. Due to the dollar amount of ordering a month at a time (some families have 3 or 4 students at GP) and if the deadline is missed no orders could be taken for an entire month - we have decided to go back to a bi-monthly ordering period. The menus will be on the website as well as a spreadsheet showing student orders for parents use. Volunteers for this committee must be fingerprinted for a State of AZ, Dept. of Public Safety Fingerprint Clearance Card. GPA will be organizing a "fingerprinting session," date and times to be determined, the school will cover this cost. A "Volunteer" food handler card is also preferred - free of charge. The question was raised, can reimbursement be made if a child orders a lunch and is absent. This is not currently possible as the PO pays for lunches up front. Any "missed lunches" will be considered a donation to the school.

Directory: Judy Todd is the Committee Chair. Requests that submissions be as neat and clear as possible. Likewise with regard to advertising submissions. Still need families to complete their forms and return to the PO Box.

Bookstore: Jeni Garcia is Chair, activities and meetings are planned toward end of year.

Griffin Games: Sandy Gallo is Chair. Date for Griffin Games is 2/26/11. New ideas and volunteers are needed.

Teacher Appreciation: Rhonda Lewis is Chair. Handles Teacher Luncheons and Teacher Appreciation Week. Committee also handles Teacher Appreciation Week in April, special treats are provided for teachers throughout Week. A Formal Dinner is also organized for staff and their partners.

Snack/Donut Committee: Rhonda Lewis is Chair. Offering donuts and hot beverages before school on Friday mornings. Needs one or two volunteers who would be available from 7:30 - 8:30 AM (starting 8/20/10). Tickets sold on Lunch Ordering Forms and can also be used for lunch snacks. The snack bowl is set out during the lunch period Monday, Tuesday, Thursday and Friday. If parents would like to contribute to this please leave your items in the front office on the PO Credenza and mark them "Snack Bucket". Ideas for this; granola bars, individual packaged cookies, chips, donuts, fruit roll-ups, gummie bears, individual trail mix, peanut butter crackers.

Open Discussion:

Scrip: Purchase of Gift Cards to retailers of your choice. We receive back a percentage of the amount of the gift card cost. Entire list of vendors is available on PO website and www.GLSCRIP.com. Additionally, from 9/1/10 - 4/23/11, at Frys, all dollars spent with registered shopper cards will count toward total dollars spent toward school. Also, Campbell Soup Labels and Boxtops are collected throughout the year. Please plan on participating as these areas add up. See the form on the PO Bulletin board in the office or the handout in your Welcome Folder for more information.

Parking/Pick-up: GPA is now coordinating traffic control. The City of Glendale dictates the entrance and exit arrangements the school is aware of traffic back-up onto Beardsley Road and they are working on ways to expedite your visit. Please be patient and heed the direction given by those guiding traffic lines.

Carpooling: Amy Meyers is coordinating. Process for use of carpooling website is underway. Website info will be available in upcoming Email Blast. A Carpool Sign Up Sheet will be available at Restaurant Night and Curriculum Night so that you can interact with others looking for rides/riders.

PO Meeting Protocol: Students and siblings may attend PO meetings, however, they will need to go to an adjacent room and they should have an "activity" to keep them occupied.

Eleventh Grade Banquet: We will be looking into and beginning to organize an event for our students. PO will be working with the school staff on these.

College Application Issues: A meeting for Eleventh Grade parents will be upcoming with Mr. Bird, College Counselor, to discuss college application issues.

New Students and Families: The issue was raised that the students and families who join the school after the school year begins, and who are not, therefore, included in the Open House and New Student Orientation, are "lost" when they arrive on campus. Possible solutions to help orientate these students and families are including "wait list" students in summer activities; doing a second "Open House Night" during the summer; establishing "Mentor Families" to assist and advise new families; establishing "Mommy Mentors" to assist new families.

Next Meeting: September 2, 2010 in Room 17 at 7:00pm

Adjourned: 8:40PM